



**AGENCY FOR ELECTRONIC COMMUNICATIONS
AND POSTAL SERVICES**
Podgorica, 26.11.2009

**STANDARD FORM
Art.35 of the Public
Procurement Law**

On the basis of Article 35 of the Public Procurement Law ("Official Gazette of the Republic of Montenegro", No 46/06), the Agency for Electronic Communications and Postal Services is announcing

THE INVITATION

No 06/2009

to

the open procedure for public procurement regarding
the selection of the most favourable bid for the procurement of a digital terrain model of
Montenegro with topographic images

1. Information about the contracting authority

Contracting authority: Agency for Electronic Communications and Postal Services	Contact person: Dražen Mugoša
Address: Bulevar revolucije 3	Postal Code 81000
Town: Podgorica	Identification number: 02326710
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Electronic Mail (e-mail) drazen.mugosa@ekip.me	Internet site (web) www.ekip.me

2. Subject-matter of public procurement

Digital terrain model of Montenegro with topographic images according to the specification given in the tender documents

3. Information about the conclusion of a framework agreement:

Public procurement does not envisage the conclusion of a framework agreement.

4. Estimated value of the procurement

The estimated value of the public procurement amounts to 70,000.00 Euros (VAT included).

5. Requirements and eligibility of bidders

Each bidder shall be obliged to prove in the open procedure:

- that it has not been lawfully convicted for a criminal offence from this law and that a protection measure has not been pronounced to it banning the conduct of the activity that is the subject matter of the public procurement;
- that it has business – professional abilities, and
- that it duly meets its obligations arising from taxes and contributions.

The evidence of meeting the obligatory conditions from this section shall be submitted in the form stipulated by Article 51 of the Public Procurement Law, in the following way:

1. the proof that the bidder has not been lawfully convicted for a criminal offence from Article 46 of the Public Procurement Law and that protection measure has not been pronounced to the bidder banning the conduct of a certain commercial activity- excerpt from the penal record or corresponding certificate of a competent body,
2. the excerpt from the court, professional or commercial register in the country of the seat or valid permit and/or license of the bidder issued by a competent body for the professional conduct of business activity,
3. the proof that bankruptcy or liquidation proceedings have nor been initiated against such bidder – the court's certificate or the certificate of a competent authority in the country of the seat
4. the proof that the payments towards the bidder are not suspended – corresponding bank statements, certificate or statement on financial suitability of the bank the legal person is the account holder with,
5. the proof issued by the tax administration and the institution of pension and health insurance on the taxes and contributions being paid.

In addition to this evidence, the bidder shall prove its economic-financial standing by submitting accounting and financial statements – Income Statement and the Balance Sheet, or an authorized auditor's report for last three years where so prescribed by the

law regulating accounting and audit control matters or for the period of registration if the business organization was registered later.

The bidder shall also prove that it has professional, technical and staff capacities by submitting the extracts of a digital terrain model, such as:

1. A digital terrain model with topographic images, all clutters and vectors – a 3 km-radius circle with the centre in the point with geographic coordinates 42°26'26.57"N and 19°14'42.25"E
2. A digital terrain model with topographic images, all clutters and vectors – a 10 km-radius circle with the centre in the point with geographic coordinates 41°57'46.61"N and 19°14'46.21"E.

The extracts are to be submitted on a DVD.

Should a bidder fail to submit one of the proofs required by the invitation to bids for the open procedure and by tender documents, its bid will be rejected as incomplete.

All evidence shall be submitted in original or in a duly certified copy, which shall not be older than six months on the day of publishing the invitation to the open procedure.

6. Submission of alternative bids is not allowed

7. Criterion for the most favourable bid for all segments

- the lowest price offered

8. Time and place for the purchase of tender documents

The tender documents may be obtained on the premises of the Agency for Electronic Communications and Postal Services on each working day between 8:00 and 16:00 hours, starting from 26 November 2009.

For the purchase of tender documents, bidders must pay a fee in the amount of 50.00 Euros (fifty Euros) to the Agency's gyro account No. 510-2125-67 with Crnogorska komercijalna banka (with an indication: "For Tender Documents").

9. Time and place for bid submission

Bids may be submitted on each working day between 8:00 and 16:00 hours, with the closing date on 25 December 2009, at 11:45 hours, by hand delivery to the Records Office of the Agency for Electronic Communications and Postal Services, or by courier mail to the address of the Agency for Electronic Communications and Postal Services.

Bids shall be submitted in Montenegrin or English.

The original of a bid shall be typed or written in indelible ink. Each page of the bid shall be clearly indicated (e.g. perforated, signed or marked in another way).

Each bidder shall prepare one original of the bid in a closed envelope with an indication "ORIGINAL", reference number of the open procedure, name and address of the contracting authority, date of the bid submission and indication "DO NOT OPEN BEFORE THE OFFICIAL MEETING FOR PUBLIC BID OPENING".

10. Time and place of public bid opening

Public bid opening will take place on 25 December 2009 at 12:00 hours, on the premises of the Agency for Electronic Communications and Postal Services, Bulevar revolucije 3, Podgorica, Montenegro.

11. Deadline for taking a decision on the contract award

The Decision on the contract award will be made within 20 (twenty) days as of the day of public bid opening and bidders will be informed thereabout within 7 (seven) days from the day of this Decision making.

12. Contact person

Dražen Mugoša, B.Sc.EE.

13. Additional information

Each bid shall be accompanied by a bank guarantee in the amount of 2% (two per cent) of the bid value, as a guaranty that the bid will be binding for the bidder for 60 (sixty) days starting from the bid opening day.

Each bid shall also be accompanied by duly certified forms of the Bidder's Statement on the acceptance of requirements from the Invitation to the open procedure and tender documents (Appendix II) and General Statement (Appendix III).